

Full-Time Community Engagement Coordinator (Fresno)

Under general direction from the Program Manager, the Community Engagement Coordinator (CEC) supports the planning, implementation and evaluation activities of the Central Valley Unidos Por Salud Project. Unidos Por Salud is a Central Valley regional tobacco control program tasked with reducing tobacco related health disparities and improving health equity among Hispanic/Latinos residing in the Central Valley.

ESSENTIAL DUTIES

1. Consults with the Project Director and the Program Manager, relative to planning, policy and program direction.
2. Responsible for providing intervention activities to reduce/prevent use of tobacco and reduce tobacco related health disparities among Hispanic/Latinos. The CEC, in conjunction with the Program Manager, will represent the program at all community and educational-based community events and activities with particular focus in the communities of Reedley, Coalinga, and some communities in Madera County.
3. Provides support in the development of functional program work plans, which are intended to direct program activities in the achievement of program goals and objectives, and incorporate culturally appropriate tactics to engage the Hispanic/Latino population.
4. With support from the Program Manager, performs ongoing process and outcome evaluations.
5. Assists with plans and logistics for all program meetings and educational presentations.
6. Facilitates the involvement of youth in the program's policy advocacy campaigns and their engagement in youth-led advocacy events that elevate youth voice in tobacco control efforts throughout the Central Valley. This includes: 1) assisting in the planning and implementation of youth advocacy program activities; 2) developing and providing leadership and advocacy training opportunities for youth; and 3) facilitating active participation of youth coalition members in the program's tobacco control activities.
7. Represents the California Health Collaborative at meetings with committees, community agencies, care providers and related entities, and facilitates inter-agency linkages, communication and collaboration.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The qualifying requirements listed below are representative of the knowledge, skill, judgment, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE

Education and experience requirements are: a Bachelor's degree in Public Health, Social Work or a related field and a minimum of two years' experience working with youth and families in a culturally diverse setting

OR

A combination of work experience and education, indicating an ability to fulfill the requirements of the position. Two years related experience may be substituted for each year of college credit.

Bilingual Spanish is preferred. A valid California Driver's License and proof of insurance is required.

To be considered for this position, resumes must be accompanied with a cover letter describing your interest and relevant work experience. If interested, please submit your resume and cover letter to HR@healthcollaborative.org by 5:00 p.m., July 29, 2020.

EOE