

## **Full-Time Community Engagement Coordinator (Visalia)**

The California Health Collaborative is recruiting One Full-Time Community Engagement Coordinator to work in the Regional Advocates Countering Tobacco (REACT) Program.

Under general direction from the Project Director, the Community Engagement Coordinator (CEC) supports the planning, implementation and evaluation activities of the REACT Program. REACT is a Central Valley regional tobacco control program tasked with reducing tobacco related health disparities and improving health equity among rural and Hispanic/Latino residents of Tulare, Kings and Fresno County.

### **ESSENTIAL DUTIES**

1. Consults with the Project Director and the Project Coordinator, relative to planning, policy and program direction.
2. Responsible for providing intervention activities to reduce/prevent use of tobacco and reduce tobacco related health disparities among Hispanic/Latinos living in rural communities through policy change, social norm change, and community organizing.
3. With support from the Program Coordinator, performs ongoing process and outcome evaluations.
4. Assists with plans and logistics for all program meetings and educational presentations.
5. Provides support in the development of proposals, applications, and/or requests for new or continued funding.
6. Represents the California Health Collaborative at meetings with committees, community agencies, care providers and related entities, and facilitates inter-agency linkages, communication and collaboration.
7. Engages and trains young adults in the Central Valley as tobacco control advocates.
8. Engage adults in the tri-county region as leaders in tobacco control efforts.
9. Procures required levels of community support to assure contract compliance.

### **QUALIFICATION REQUIREMENTS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The qualifying requirements listed below are representative of the knowledge, skill, judgment, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE

Education and experience requirements are: a Bachelor's degree in Public Health, Sociology, Social Work or a related field and a minimum of one year experience in community organizing.

OR

A combination of work experience and education, indicating an ability to fulfill the requirements of the position. Two years related experience may be substituted for each year of college credit.

Bilingual Spanish is preferred. A valid California Driver's License and proof of insurance is required.

If interested, please submit your resume and cover letter to [HR@healthcollaborative.org](mailto:HR@healthcollaborative.org)

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