

The California Health Collaborative is seeking an **80% to 100% Social Work Care Manager** in the Sacramento-based office. This position requires an independent, articulate, assertive self-starter who is passionate about serving seniors.

Under the supervision of the Supervisor, the Social Work Care Manager will provide case management, care coordination, and advocacy for low-income seniors who qualify for skilled placement but wish to continue living at home. The Social Work Care Manager will work as part of an interdisciplinary team to complete assessments, develop plans of care, implement services, advocate for needs, and provide oversight that seniors are safe at home. This position will require the ability to travel throughout all of Sacramento County, and parts of Yolo and Placer Counties. Additionally, some early morning, evening, and weekend work may be required.

#### MAJOR DUTIES AND RESPONSIBILITIES:

- Conducting in-depth assessments/reassessments covering psychosocial, rehabilitation, and environmental concerns.
- Referring clients to special consultants to provide detailed evaluations and recommendation to improve the client's functional level.
- Participating in developing the care plan, implementing the services and conducting follow-up and monitoring of client's needs and care plan.
- Identifying and developing support systems for the client.
- Consulting with the Nurse Care Manager.
- Care recording and reporting.
- Functioning as part of interdisciplinary team member.
- Attending trainings and conferences as appropriate to job duties or required by funding source(s).
- Community outreach and education activities.
- Participate in California Health Collaborative staff meetings.
- Other duties as assigned.

#### QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of community resources, assessment writing, care plan development, linkage to services, and advocacy; excellent writing skills; willingness to travel in assigned counties; communicate well with participants respectfully and effectively, particularly with individuals of different multicultural groups; ability to work as part of a team; ability to organize and complete tasks in a timely fashion.

#### EDUCATION and/or EXPERIENCE

Bachelor's degree in Social Work, Psychology, Counseling, Rehabilitation, Gerontology, Sociology, or another social service-related area, and two years' experience working directly with the elderly, or a Master's degree in one of the above fields and one year experience working with the elderly.

#### LANGUAGE / COMMUNICATION SKILLS

Excellent writing and personal skills required. Bilingual preferred. Ability to communicate well with the public, ability to organize and complete tasks in a timely manner is required. Ability to: write reports, business correspondence; communicate with clients, providers, and the public in a clear and professional manner; make community referrals as needed; gather and record data for reports; and effectively present information to groups of various backgrounds and respond to questions.

#### OTHER KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of Windows, Microsoft: Word, Excel, Publisher, and Outlook.

Have the ability to effectively collaborate with peers and community providers, seniors and caregivers, work efficiently and comprehensively, and communicate effectively in both written and oral form.

Have the ability to travel within the three counties served.

Have knowledge of geriatric social health issues and social determinants of health.

If selected for an interview, applicants will be requested to submit a writing sample at the time of interview. The sample will be based on a set of questions and a pre-written example will not be accepted.

Excellent Salary and Benefits.

If interested, please provide your resume and cover letter to  
[HR@healthcollaborative.org](mailto:HR@healthcollaborative.org)

The California Health Collaborative is an Equal Opportunity Employer.